

Frederick F. Brewster Elementary School

2024-2025



Parent and Student Handbook

REGIONAL SCHOOL DISTRICT 13 MISSION STATEMENT

Empowering students to thrive and contribute as global citizens

BOARD OF EDUCATION **Regional School District 13**

The Board of Education of Regional District 13 presently consists of ten members, four representatives from Middlefield, and six from Durham.

Mrs. Lindsay Dahlheimer - Chairperson
Mrs. Lucy Petrella - Secretary
Mr. Jason Stone - Treasurer
Mrs. Maura Caramanello - Member
Dr. Linda Darcy - Member
Mr. Stephen DelVecchio - Member
Mrs. Cencetta (Tina) Hurlbert - Member
Mr. John Mennone - Member
Mr. Robert Moore - Member
Mr. James Roraback - Member

The Board of Education meets on the 2nd Wednesday of each month at 6:00 P.M. Meeting locations can be found on the district website. The Board welcomes members of the public and the school community to attend and sets aside time at the beginning and end of meetings to hear any concerns or suggestions. Meeting agendas can be found on the [RSD13 website](#).

Connecticut General Statutes Section 4-114a

It is the policy of the Connecticut State Board of Education not to discriminate on the basis of race, color, religious creed, age, marital status, national origin, sex, mental disability, or physical disability in any of its educational programs, activities or employment policies.

Grievances regarding Title VI (Race, Color, National Origin) and Section 505 (Handicapped) should be addressed to Meg Maloney, Central Office, 349-7200.

Grievances regarding Title IX (Sex Equity) should be addressed to Jennifer Keane, Central Office, (860) 349-7208

Superintendent's Office **SY 2024-2025**

Dr. Doug Schuch, Superintendent of Schools
Kimberly Neubig, Business Manager
Jennifer Keane, Director of Student Services and Special Education
Kevin Brough, Human Resources
Eric Proia and Patty Smith, Supervisors of Building and Grounds
Ken Pietrasko, Director of Information Technology

REGIONAL SCHOOL DISTRICT 13's CORE ETHICAL VALUES

As a school community, we are committed to growing in good citizenship and personal integrity; thus, we are continually asking ourselves:

Am I showing **RESPECT** for

- myself
- the worth and rights of others
- the views of others
- personal, school and community property
- the environment

Am I accepting **RESPONSIBILITY** for

- my own actions and words
- my own welfare and the welfare of others
- my personal growth and learning
- making ethical choices

Am I practicing **HONESTY**

- with myself
- with others
- in my work

Am I showing **KINDNESS** by

- treating others the way I would want to be treated
- promoting the well-being of others
- being patient with myself and others
- acting with compassion

Am I showing **COURAGE** by

- standing up for moral principles
- persisting in the face of adversity
- being willing to accept challenges
- being true to myself

Respect, responsibility, honesty, kindness, and courage are the Core Ethical Values we strive to embrace and practice in Regional School District 13.

CODE OF CONDUCT

As a student in Regional School District 13, I...

1. treat others with courtesy, respect, fairness, and kindness.
2. am honest with other people and in my work.
3. obey teachers and other school staff members.
4. follow all school and classroom rules.
5. accept consequences for not doing what I should.
6. take care of my property, the property of others, and school property.
7. work, play, and move safely and appropriately.
8. cooperate when I work and play.
9. participate in my education to the best of my ability.

Being a good citizen means showing respect and being responsible. As a student, this means that I accept the consequences whenever I do not follow the rules. My behavior should not be disruptive to the school community whether I am in class, at recess, on the bus, on a field trip, or a part of any other school activity.

CODE OF DISCIPLINE

As we look at our Code of Conduct, let us remember that it represents behaviors that we expect from all of the students in Region 13. Every school in the district has established rules that are created as a result of this code. Consequences for infractions of school and classroom rules are usually age appropriate as established by each school. These are presented in the school handbook. When board policies or state laws are violated, consequences are more serious and are uniform throughout the district regardless of the age of the student.

STATEMENT OF BELIEFS

We believe that:

- ◆ Every human being has inherent worth.
- ◆ Everyone wants to succeed and can be a successful learner.
- ◆ Meaningful learning requires the active involvement and commitment of the learner.
- ◆ Individuals are responsible for their actions.
- ◆ Each individual bears responsibility for the welfare of others.
- ◆ Diversity enriches a society and its individuals.
- ◆ Change demands that learning continue throughout one's life.
- ◆ Growth, innovation and creativity require the willingness to take risks.
- ◆ The level of expectation drives the level of achievement.
- ◆ Achievement builds self-worth; self-worth promotes achievement.
- ◆ Education and learning are the shared responsibility of the students, the family, the school and the community.
- ◆ The support and involvement of the community are critical to the quality of the schools.
- ◆ People are the most important resource in achieving educational excellence.
- ◆ The future of a just and democratic society depends on an educated citizenry.

Brewster Elementary School Faculty and Staff

Principal: Debra Murray

Administrative Assistants: Sandy Simon and Carin Napoletano

PreK Teachers	Kindergarten Teachers	Grade 1 Teachers		
Cara Kilroy Tara Salvadori	Kristen Blake MaryKate Brand Jennifer Canning Carrie Kosinski Ashley Schwartz Sarina Spotlow	Christy Barrett Laura Bernstein Elizabeth Burns Kristen Ciccone Jessica Loffredo Valerie Swiantek		
Art Teacher	Music Teacher	Physical Education/ Health Teachers	Library/Media Specialists	Technology Teacher
Carrie Howes Pam Longley	Allan Schulenburg	Alex Edwards	Jenny Lussier	Bridgette Schlicker
Special Education Teachers	Speech Pathologists	Coaches	Interventionists	
Erica Flanagan Mia Mazzola	Laura Mongillo Kara Urso (LTS Jack Roth)	Deborah Mariani	Kerry Chernovetz Dana Markovitz Tammy Stewart	
Social Worker	School Psychologist	Nurse	Tutors	Applied Behavior Analysis (ABA) Therapists
Linda Frazer-Sierra	Nilani Shankar	Deanna Neptin (LTS Dana Perry)	Jeanne Vicchitto	Alyssa Albanese Mackenzie Barillaro Teresa D'Antonio Taylor Muraca
Teacher Assistant	Custodians	Cafeteria Services	OT/PT Districtwide	BCBA Districtwide
Michelle Bender Jeanne Boothroyd Elizabeth Botting Sam Castiglia Lilian Forrester Kendra Giacco Eva Imperatore Jennifer Longo Tracey Pollitt Trina Regan Alyssa Rubano Alicia Sita Cheryl Warriner	Kenneth Anderson William Baker	Bonnie Racine Sandy Field	Victoria Antunes - OT Carla Muskatallo - OT Marissa Lombardo - PT	Julia Crespo

IMPORTANT INFORMATION

A-Z

ARRIVAL AND DISMISSAL

Please follow the Brewster Arrival and Dismissal Procedures in this [link](#).

ATTENDANCE

Significant changes have been made to the State Attendance Policy that impacted the District Attendance Policy. Please carefully read the **Student Attendance and Truancy Plan** in the **Policy Section** of this handbook and call the school office if you need clarification or have any questions. Written documentation is required each time your child is absent. The first nine absences will be excused with a signed note from a parent/guardian. After nine absences parents will receive a letter indicating that additional documentation will be required for an excused absence (see policy).

The Brewster School day begins at 8:50 and ends at 3:20. The Pre-K3 program is from 9:00-1:15. The Pre-K4 program is from 9:00-3:00. It is important for your child to attend the entire day of school so he/she can benefit from every educational experience. Every attempt should be made to schedule appointments after school hours. Vacations should be scheduled when school is not in session.

Students in kindergarten through first grade will be marked tardy if they arrive after 8:50 A.M. If a student is late due to a bus problem, he/she will not be marked as tardy. If you drop your child off late, please make sure that he/she **checks in at the office upon his/her arrival to school**.

If you sign out your child prior to 3:15, it will be recorded as an early dismissal on your child's attendance record.

If your child will be absent or tardy from school, please call the school nurse at 860-349-7228 or email the school and inform the office as to why your child is absent. If you choose to email the school, you must email: Deanna Neptin - dneptin@rsd13.org and your child's teacher. If you do not notify the school, the nurse will be contacting you through ParentSquare regarding your child's absence.

BREWSTER PARENT TEACHER ORGANIZATION

BPTO Officers 2024-2025

President: Amanda Gigante

Vice Presidents: Alicia Stone

Secretary: Kendra Giacco

Treasurer: Melissa Massaro

To contact any of the members of the BPTO, email is received at: bpto.rsd13@gmail.com. You can also ask to join the Brewster Parent Teacher Organization on Facebook to keep up to date on how you can be an active participant in the organization.

BUS INFORMATION

Dattco Bus Company – 860-349-8479

You **MUST** be at the stop to meet your child or you **MUST** be clearly visible to the driver. Drivers are instructed never to leave children at the stop if an adult is not present. If a neighbor or relative will be meeting your child, please inform the school by sending a note, otherwise your child will not be dropped off. The person responsible for getting your child off the bus should be prepared to show identification to the driver. If no one is at the bus stop to meet your child, he/she will be brought back to Brewster.

If you have a bus change during the school year, please remember that it may take up to 48 hours for a bus change to be processed. You must complete a bus form with the change and submit it to the school. These forms can be found online. You will be notified when the bus change will go into effect.

When waiting at the bus stop, plan to be at the stop 10 minutes before and after the scheduled time of bus arrival. There are many things that make a bus run off schedule including several children not attending school on a particular day, or the driver

encounters traffic. You should call the school, not the bus company, if the time of pick-up and drop off is extremely inconsistent.

BUS RULES

School transportation is a student privilege conditional upon satisfactory behavior on buses and at bus stops.

1. Follow directions the FIRST time they are given.
2. Keep hands, feet, and objects to one's self.
3. Keep all parts of your body and all objects inside the bus.
4. Stay in your seat with your feet on the floor (not in the aisle.)
5. No toys are allowed on the bus.
6. All items must be kept in backpacks.
7. Do not swear, use rude gestures, or tease anyone on the bus.
8. No pushing, shoving, or fighting.
9. No eating on the bus.
10. Do not litter, write on, or damage the bus in any way.

Please be certain to remind your child periodically about bus safety. Children must listen to the driver at all times, remain seated at all times when the bus is moving, and use quiet voices. Drivers have a very difficult job with much responsibility. Please help them. Students who do not follow these rules will be written up and receive appropriate consequences. If a child continues to misbehave he/she may lose the privilege of riding the bus for a period of time. It will be the parent's responsibility to provide transportation.

CAFETERIA

Breakfast and hot lunch are available for purchase through the school cafeteria beginning on the first day of school.

Please click the link to the [School Lunch Information](#) page on the district website for more information.

See separate communication for more information about Free and Reduced Meal applications.

Breakfast

Children will go directly to the cafeteria after being dropped off in the morning. They will pick up the breakfast and bring it to their classroom to eat. .

Lunch

Parents are able to access their child's lunch account online. Money to purchase lunch or drinks can still be sent to school with your child on a daily, weekly or monthly basis and will be applied to your child's account. The Payment Portal System letter for new and incoming students will be in the Daily Folder on the first day of school.

The following prices for food service:

- \$4 for base lunch (Free to Free and Reduced qualifying families while state funds last)
- \$2.50 for elementary school breakfast
- \$.75 for milk carton

If your child does not have lunch or has forgotten to bring in lunch money, hot lunch will be made available. Parents of elementary school students will be notified by the cafeteria that their child has received charged meals.

CAFETERIA RULES

- Appropriate table manners are required
- Students must stay in their seats until dismissed
- Quiet voices are to be used
- Students should not share food
- If you drop it, pick it up

CLASS LISTS

A class list containing your child's name and contact information will be made available to parents of students in the class. It is a great way to plan play dates, classroom parties, Valentine's Day cards, etc. A consent form will be sent that will give you the opportunity to choose to have that information shared with classmates. This information is **For School Use Only. The information may not be used for any other purpose.**

EMERGENCY CLOSING PROCEDURES

Regional School District 13 uses the ParentSquare Notification System to notify parents/guardians of school closings, delays and emergencies. This system will deliver a voice message to your home phone and/or cell phone, a text message, an email and/or a notification to the ParentSquare app on your smartphone or tablet. Having your latest contact information is the only way to ensure that we can contact you in an emergency. Please note if you provide a home phone number you could receive a call as early as 4:45 a.m. for school closings or delays.

Please click the ParentSquare icon at the top right of the district website www.rsd13ct.org for instructions on how to customize phone number and/or email address selections for emergency notifications. All parents/guardians are automatically signed up for this service. If you do not wish to receive emergency notifications, please check the box in front of "Do Not Send Emergency Notifications" above the signature lines on the Student Information Update form on PowerSchool Parent Portal.

Additionally, school closings, delays and emergencies will be posted on the district website and area television channels. The channels designated to make announcements for Regional School District 13 are WTIC channel 61, WFSB channel 3, WVIT channel 30 and WTNH channel 8.

If school is canceled or closed early, all after-school activities are also canceled except in special circumstances and only where approval from the superintendent has been granted.

Delayed Openings:

School Start Time

Coginchaug 9:25 a.m.
Strong 9:20 a.m.
Memorial 10:00 a.m.
Lyman 10:50 a.m.
Brewster 10:50 a.m.
Pre-K (3 yr. olds) 11:00 a.m.
Pre-K (4 yr. olds) 11:00 a.m.
MTA 10:30 a.m.

Early Release:

School Closing Time

Coginchaug 11:30 a.m.
Strong 11:30 a.m.
Memorial 12:05 p.m.
Lyman 12:30 p.m.
Brewster 12:30 p.m.
Pre-K 12:10 p.m.*
MTA 12:05 p.m.

*Please note the Pre-K program does not meet on Fridays.

FIELD TRIPS

Field trips are a wonderful way to enrich a student's academic area of study. Field Trips are learning experiences for students, and chaperones. Siblings can often distract students and chaperones on field trips so **siblings are not allowed to attend a field trip or a nature walk**. The Dance Festival and Winter Concert as well as assemblies and school performances are a great time to bring siblings and friends.

Here are a few things you need to know when your child goes on a field trip:

- If your child becomes ill on a field trip, you will be contacted and it will be your responsibility to pick up your child at the trip location.
- When tickets are purchased for field trips, there will be no refund for the field trip if your child is unable to attend due to illness.
- Students are expected to ride district transportation to and from all field trips.
- Please send in the exact monetary amount for your child's field trip. Your child's teacher has no way of making change.
- ParentSquare may also be used to pay for trips with a credit/debit card.
- **When chaperoning a field trip please turn your cell phone off or on privacy mode and refrain from calling or texting others when volunteering,**

FIRE DRILLS/SAFETY DRILLS

As part of our District Crisis Management Plan each school must have monthly fire drills and periodic safety drills throughout the year. The fire drill and safety drill procedures will be reviewed with students throughout the school year. The first fire drill will be held during the first week of school. During fire drills, students exit the building and go to a designated area outside where attendance is taken. The children remain in their classroom during lockdown drills and modified lockdown drills. The students practice how to shelter in place in case of severe weather and learn where the safe areas of the school are located.

If you have any questions about fire drills or safety drills, please feel free to call the school.

HEALTH OFFICE

A student having a temperature of 100° or higher, sore throat, signs of pinkeye, earache, or vomiting should not attend school. If you have a question as to whether your child should attend, please call the nurse. Your child may return to school **24 hours after a fever or vomiting have subsided**.

According to district policy, medication, including cough drops, must never be brought to school by a child. If your child requires medication during school hours, please call the nurse to obtain a form to be completed by your child's physician for the dispensing of any medication.

If your child is well enough to attend school they will be going outdoors for recess. A note from your child's physician is required for a student to miss recess or physical education due to a health concern.

The school nurse will not have a change of clothes for students for accidents or mishaps. Please send in a full change of clothes to be kept in your child's backpack.

An Important Note Regarding Administration of Epinephrine at Public Schools is located in the Policy Section linked [here](#). Please make yourself aware of this policy.

Allergies

No food will be allowed to be sent into schools for celebrations. If a student in your child's classroom has a food allergy, you will receive notification from the school nurse. It is extremely important you follow the instructions in the letter when choosing snacks to send into school.

HOMEWORK POLICY

Learning activities scheduled outside of the classroom are a vital aspect of Brewster School's learning experience. In meeting our District's Mission "Empowering Learners to Thrive and Contribute as Global Citizens" an active partnership between family and school is essential.

Homework is recognized as one means of enhancing the learning experience. Homework helps build responsibility, independence, autonomy, perseverance, time management, initiative, self-reliance, resourcefulness and self-esteem. Homework also provides an opportunity to practice and strengthen academic skills.

Students are expected to:

- make a commitment to complete and return assignments in a timely manner.
- take pride in their work.
- students will attempt assignments independently when appropriate.
- students are expected to complete their work in a neat and legible manner.

Time and Frequency Guidelines

Kindergarten

The frequency of the assignments will be left to the teacher's discretion, usually not to exceed four times per week.

Grade one:

Students will usually have homework assignments that will require between 10 and 20 minutes to complete.

The frequency of these assignments will be left to the teacher's discretion, usually not to exceed four times per week.

INVITATIONS

Invitations to birthday parties or other events should not be handed out at school unless the whole class is invited. Young children feel isolated and left out when not invited to parties.

ITEMS NOT ALLOWED IN SCHOOL

Hats are not allowed to be worn during school hours, unless it is for a specific event or activity and approved by the Principal.

Students are never allowed to trade any items from home while on the bus or in school.

The following items are not allowed to be used during school or on the bus:

Trading cards – including but not limited to Pokemon, Yugio, sports

Electronics – Smartwatches, iPads, Kindles, Cell Phones, or other electronic devices

Fidgets (ie. cubes, spinners, gyroscopes, etc.)

If a child brings any of these items to school, the following actions will take place:

1st Offense - The child will be reminded of the rule and be asked to put the item in his/her backpack to bring home.

2nd Offense - The item will be taken from the child and returned at the end of the day to bring home and leave at home.

3rd Offense - The item will be taken from the child and kept at school until the child's parent/guardian comes to school to pick it up.

NOTICE OF INTENT TO RELEASE DIRECTORY INFORMATION - POLICY - WITHOUT PRIOR CONSENT

The following types of information contained in the education record of an enrolled student are hereby designated as directory information and may be disclosed by school officials without the prior consent of a parent or eligible student:

- A. Name
- B. Address
- C. Telephone number
- D. Place and date of birth
- E. Electronic mail address
- F. Photograph
- G. Videotape of officially recognized activities where the activity is open to the public or the public is invited
- H. Participation in officially recognized activities and sports
- I. Weight and height as a member of an athletic team

- J. Dates of attendance
- K. Grade level
- L. Honors and awards received

A parent or eligible student may refuse to allow school officials to designate any or all of the above listed types of information as directory information. Any such refusal must be made in writing to and received by the building principal no later than September 15th.

Directory information may be released to the following:

- A. Federal, state and local government agencies
- B. Representatives of the news media, including but not limited to newspapers, magazines, and radio and television stations
- C. Employers or prospective employers
- D. Parent/teacher organizations
- E. Military Recruiters

Subject to the provisions of C.G.S. §1-210(b)(17), high schools shall provide the same directory information and on-campus recruiting opportunities to military recruiters as are offered to non-military recruiters or commercial concern. (cf.5145 On-campus Recruitment)

No information may be released to a private profit-making entity other than employers, prospective employers and representatives of the news media.

PARENTSQUARE

ParentSquare will be used to communicate with you daily. It is available for download on the Apple Store or Google Play Market. Brewster School will be using ParentSquare to send school, district, and community related information. Emergency notifications, such as weather-related school closings, will also be sent out through ParentSquare. It is extremely important to sign up for this service. Please click the ParentSquare icon at the top right of the district website www.rsd13ct.org for further instructions.

PETS

Due to allergies and for safety reasons no animals or pets will be allowed in the school at any time without prior permission from the principal.

POWERSCHOOL PARENT PORTAL

The Parent Portal on PowerSchool is intended to provide parents, students and teachers with a tool to communicate student information. At this grade level, you will have the ability to securely view your child's attendance and other important demographic information via the internet. You will be given credentials to create your own secure account. Once the account is created you can manage your account information, link any and all your children to your account (for whom you have parental and legal rights to). Once you have created an account, this account will be available to you until your child leaves the district. In the upper grades, the account will allow you to view your child's grades.

RECESS

Students in pre-k through grade one will go outside each day for recess throughout the school year. Students will stay inside for recess if it is raining or if the weather is unusually cold. In the winter months, the temperature is checked prior to the students going outside. If it is deemed too cold, the students will be kept indoors. However, the staff is a very hearty bunch and the students need physical activity during the day even if the weather is cool. Students are outside for 30 minutes and should be dressed appropriately for the weather.

The playground at Brewster has lots of climbing activities that are easier to navigate with sneakers. Backless shoes and flip-flops are discouraged since they may fall off while climbing.

SCHOOL HOURS

Regular Day	All Early Releases	Two-Hour Delay
<u>Pre School (M, T, W, Th,)</u> <u>No School on Fridays.</u>		
Three-Year-Old - 9:00-1:15	9:00-12:10	11:00-1:15
Four-Year-Old - 9:00-3:00	9:00-12:10	11:00-3:00
<u>Grades K & 1</u>		
8:50-3:20	8:50-12:30	10:50-3:20

SCHOOL RULES

- Show RESPECT by using friendly words.
- Show RESPONSIBILITY by following all adult directions.
- Show HONESTY by telling the truth.
- Show KINDNESS by keeping hands, feet and objects to one's self.
- Show COURAGE by making good choices.

SECURITY

The security system ensures the safety of students and staff at Brewster School. **All exterior doors including the front doors will remain locked throughout the day.** All parents, guardians, volunteers and visitors must go to the main entrance of the school. At the main entrance there is a call button that must be pressed to enter the school. The office staff will be able to view the visitor prior to entering the school on a video screen in the office. Once the visitor has been verified, the office will allow the door to be opened by the visitor. All visitors must then scan in with their drivers license using the Raptor system. The system will print a sticker that must be worn in an identifiable place while in the building. Once your sticker is printed press the call button on the wall to gain access through the second set of locked doors. Visitors must scan out when leaving the building.

If your child arrives after 8:50, he/she will be marked tardy and you or your child must press the call button to enter the school. When dropping off your child at the front door. Please make sure he/she enters the school safely.

SNACK

All students have a morning or afternoon snack. Parents are asked to pack a healthy snack and drink for their child to have during school snack time.

STUDENT ASSISTANCE TEAM

As a part of our Early Intervention Program, the Student Assistance Team meets weekly to discuss children whose academic, social, emotional, or behavioral needs raise a concern with one or more faculty members.

Members of the team are the: principal, school psychologist, social worker, special education teacher(s), school nurse, regular education teacher(s), and speech pathologist.

Reading and math specialists, and physical and occupational therapists also join the team periodically to discuss student concerns.

The main purpose of the team is the early identification of any academic or behavioral concerns exhibited by a child. This early identification can prevent a concern from becoming a more significant problem later. The first step is a teacher/parent contact to discuss the concerns. Next, a teacher will bring the child's name to the team for discussion. The team will then develop an action plan that will include strategies to try in the classroom. It also may include observations of the child in class, parent conferences, team meetings, or any number of other options. Parents are a vital part of any plan to assist a child. Parents and teachers working together consistently can resolve many early difficulties. We all have the same goal; helping our children be successful.

All students are eligible for the services of the Student Assistance Team. If for any reason you do not wish for your child to receive any such services, please contact the Principal.

TECHNOLOGY INFORMATION

The District and school websites are updated regularly and is a wonderful way to feel connected to what's happening in the district. Calendars, lunch menus, community flyers, and exciting happenings are posted regularly. Please make it a point to check the website on a regular basis.

Regional School District #13 - www.rsd13ct.org
Brewster Elementary School - www.rsd13ct.org/brewster

Brewster School and the Brewster PTO can be found on **Facebook**. Like us at: Brewster Elementary School and keep up to date on what's going on at school. We try to post as many activities as we can, so check us often. There is also a calendar that you can refer to for dates of important upcoming events.

VOLUNTEERS

Volunteers are an extremely important resource and are appreciated by classroom teachers and other school personnel. Numerous parents are involved in short and long-term volunteering activities. Volunteers are used in many ways to supplement and enrich our school programs. Volunteers assist in daily classroom activities, the library, school trips and are actively involved in our parent organization, the Brewster Parent Teacher Organization. Classroom volunteers work with individuals or small groups of students under the direction of the classroom teacher. When volunteering for a field trip, please remember your undivided attention is required to supervise a group of students. **Siblings are not allowed to attend nature walks or accompany you when volunteering.** When you volunteer, the following information will be shared with you:

- The daily classroom schedule and the expectations of the classroom teacher
- Information regarding classroom visitors, classroom interruptions and procedures in the event of an emergency
- The importance of confidentiality.

Before reporting to your volunteer assignment, please sign in on the Raptor and wear a security sticker. **Children are easily distracted, so please turn your cell phone off or on privacy mode and refrain from calling or texting others when volunteering.**

If you have any questions about volunteering, you should check with your child's teacher.

ADDENDUM - RSD 13 BOARD OF EDUCATION POLICIES

Regional School District 13's policies are updated periodically. It is very important that you read these policies carefully and discuss the significant and appropriate issues with your child. Depending upon your child's age, some policies may need to be briefly explained at a more simple level. This fall, classroom teachers and administrators will also review, briefly, the major aspects of these policies as they relate to the development of classroom and school rules.

Please carefully read and review the 2024-2025 Board of Education the policies section of the district website by clicking the the following link: [RSD13 Board of Education Policies](#)